

SIX SIGMA PROGRAM SCHEDULE FOR THE YEAR

↗ Program Schedule	↗ Class Schedule	↗ Example Project Team Schedule
April 28, 2025, 9 - 2 PM <i>Program Kickoff</i>	1.0 hr <i>Review and worksheets</i>	Week 1: <i>Team meeting*</i>
May 2, 2025, 9 - 2 PM <i>First Class</i>	0.5 hr <i>Q&A</i>	Week 2: <i>Coach meeting*</i>
May 9, 2025, 9 - 2 PM <i>Second Class</i>	0.5 hr <i>Review the tools</i>	Week 3: <i>Client project meeting</i>
May 16, 2025, 9 - 2 PM <i>Third Class</i>	1.0 hr <i>Practice a tool</i>	Week 4: <i>Flex meeting</i> <i>(could be office hours with the instructor or another team, coach, or client meeting)</i>
May 30, 2025, 9 - 2 PM <i>Fourth Class</i>	0.5 hr <i>Lunch</i>	
June 6, 2025, 9 - 2 PM <i>Fifth Class</i>	0.5 hr <i>Team Teach back prep (breakouts)</i>	
June 13, 2025, 9 - 2 PM <i>Sixth Class</i>	0.5 hr <i>Team Teach back</i>	
June 20, 2025, 9 - 4 PM <i>Project Simulation</i>	0.25 hr <i>Wrap up and Next class prep</i>	
June 27, 2025, 9 - 4 PM <i>Project Kickoff</i>		<i>*Mentor should attend one team or coaching meeting each month.</i>

Establish your studying and meeting schedule early.

Your time management and meeting cadence will be critical to your success.

Stay committed and accountable!

