

SIX SIGMA PROGRAM

SCHEDULE FOR THE YEAR



Program Schedule

- April 28, 2025, 9 - 2 PM
Program Kickoff
- May 2, 2025, 9 -2 PM
First Class
- May 9, 2025, 9 -2 PM
Second Class
- May 16, 2025, 9 -2 PM
Third Class
- May 30, 2025, 9 -2 PM
Fourth Class
- June 6, 2025, 9 -2 PM
Fifth Class
- June 13, 2025, 9 -2 PM
Sixth Class
- June 20, 2025, 9 - 4 PM
Project Simulation
- June 27, 2025, 9 - 4 PM
Project Kickoff



Class Schedule

- 1.0 hr
Review and worksheets
- 0.5 hr
Q&A
- 0.5 hr
Review the tools
- 1.0 hr
Practice a tool
- 0.5 hr
Lunch
- 0.5 hr
Team Teach back prep (breakouts)
- 0.5 hr
Team Teach back
- 0.25 hr
Wrap up and Next class prep



Example Project Team Schedule

- Week 1:
*Team meeting**
 - Week 2:
*Coach meeting**
 - Week 3:
Client project meeting
 - Week 4:
Flex meeting
(could be office hours with the instructor or another team, coach, or client meeting)
- *Mentor should attend one team or coaching meeting each month.*

Establish your studying and meeting schedule early.

Your time management and meeting cadence will be critical to your success.

Stay committed and accountable!

